

Official Minutes
CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

Dec. 5, 2016
Encl. 3.1

Tuesday, November 15, 2016

Horace Greeley High School

Present: Board of Education

Alyson Gardner, President
Victoria Tipp, Vice President
Warren Messner
Jeffrey Mester
Karen Visser

Present: Staff Members

Dr. Eric Byrne, Acting Interim Superintendent/Assistant Superintendent for Curriculum and Instruction
Mr. John Chow, Assistant Superintendent for Business
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and Leadership Development
Terry Dell'olio, District Clerk/Executive Assistant to the Superintendent

President Gardner convened the public meeting at 5:47 p.m.

Moved by Warren Messner to convene the public board meeting at 5:47 p.m. Seconded by Victoria Tipp. Motion carried 5-0.

Moved by Warren Messner at 5:48 p.m. to enter into Executive Session to discuss the employment history of a particular employee and seek legal advice. Seconded by Victoria Tipp. Motion carried 5-0.

Moved by Warren Messner to reconvene the public board meeting at 7:39 p.m. Seconded by Karen Visser. Motion carried 5-0.

Presentation: [Search Process for the New Director of Athletics and Physical Education](#)

Dr. Kusum Sinha, Assistant Superintendent for Human Resources and Leadership Development, discussed the search and hiring process for the Director of Physical Education, Health and Athletics.

(Click [here](#) to view the full discussion and move your cursor to 1m:9s)

1. Information Business Affairs

1.1 President's Report

[President Gardner read a statement from the Board.](#) Board member, Victoria Tipp gave an update on the RFP Board Advisory Committee.

(Click [here](#) to view the full discussion and move your cursor to 10m:24s)

1.2 Acting Interim Superintendent's Report

Dr. Byrne shared activities going on throughout the District.

(Click [here](#) to view the full discussion and move your cursor to 19m:30s)

2. **Organization**

3. **Approvals & Ratification**

- 3.1 Minutes of October 30, 2016
- 3.2 Minutes of November 1, 2016
- 3.3 Minutes of November 6, 2016
- 3.4 Minutes of November 7, 2016

Moved by Karen Visser, seconded by Jeffrey Mester to approve Items 3.1 through 3.4, as presented. Motion carried 5-0.

4. **Recommended Action: Personnel**

4.1 **Instructional**

Dr. Eric Byrne made the following recommendations:

Resolution:

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an as needed basis:

Melissa Abella,
Judy Bowen,
Scott Diskin,
Leslie Kaminsky,
Janet May, and
Karen Mendelowitz.

Resignation:

Mr. Robert Herodes, 9th Grade Girls' Basketball, Horace Greeley High School, effective October 31, 2016.

Appointment: Regular Substitute

Ms. Lisa Fitzgerald, Regular Substitute Teacher of Elementary Education, Westorchard Elementary School, effective September 1, 2016 through January 31, 2017 (or earlier at the discretion of the Board of Education), Step 1, B(BA+30) with Masters, \$69,446, prorated.

Appointment: Coaching

Ms. Elizabeth Lops, Varsity Boys' Basketball Associate, Horace Greeley High School, effective November 14, 2016 through March 3, 2017 (or earlier at the discretion of the Board of Education), Step 3, \$10,239.

Mr. Michael Yoder, Junior Varsity Boys' Basketball, Horace Greeley High School, effective November 14, 2016 through March 3, 2017 (or earlier at the discretion of the Board of Education), Step 1, \$6,321.

Mr. Robert Herodes, Junior Varsity Girls' Basketball, Horace Greeley High School, effective November 14, 2016 through March 3, 2017 (or earlier at the discretion of the Board of Education), Step 3, \$7,820.

Mr. Sukhwinder Sandhu, (.5) Junior Varsity Field Hockey, Horace Greeley High School, effective August 22, 2016 through November 4, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$2,844.

Ms. Brittany Paulus, (.5) Junior Varsity Field Hockey, Horace Greeley High School, effective August 22, 2016 through November 4, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$2,844.

Ms. Susan Miller, (.25) Junior Varsity Girls' Tennis, Horace Greeley High School, effective August 22, 2016 through November 4, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$1,422.

Mr. Robert Clark, (.75) Junior Varsity Girls' Tennis, Horace Greeley High School, effective August 22, 2016 through November 4, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$4,266.

Mr. Donald Shropshire, Junior Varsity Boys' Soccer, Horace Greeley High School, effective August 22, 2016 through September 6, 2016 (or earlier at the discretion of the Board of Education), Step 3, \$6,399, prorated.

ADDENDUM

4.1 **Instructional**

Resolution:

BE IT RESOLVED that, the Board of Education hereby establishes the rate of pay for long term substitute nurses substituting, for two weeks or more for the same nurse, to be \$240/day effective November 16, 2016.

Appointment: Part Time

Ms. Rebecca Bianco, (.04) Teacher of Elementary Education to provide Academic Intervention Services, Roaring Brook Elementary School, effective November 21, 2016 through June 30, 2017 (or earlier at the discretion of the Board of Education), Step 1, A(BA), \$53.86/hour.

Ms. Caroline Susa, (.04) Teacher of Elementary Education to provide Academic Intervention Services, Roaring Brook Elementary School, effective January 3, 2017 through June 30, 2017 (or earlier at the discretion of the Board of Education), Step 1, B(BA+45) with Masters, \$60.84/hour.

Increase in Position - Part Time (.5) to (.85):

Ms. Shannon Pezzullo, (.85) Teacher of Special Education, Roaring Brook Elementary School, effective November 7, 2016 through June 30, 2017 (or earlier at the discretion of the Board of Education), Step 2, B(BA+45) with Masters, \$64,747, prorated.

Moved by Victoria Tipp, seconded by Karen Visser to approve all items in 4.1 Recommended for Action, Personnel, Instructional, including Addendum, in one omnibus motion. Motion carried 5-0.

4.2 **Non-Instructional**

5. **Recommended Action: Other**

5.1 CSE Summaries reported to the Board on November 15, 2016.

Moved by Karen Visser, seconded by Victoria Tipp to approve Items 5.1, CSE Summaries dated November 15, 2016, as presented. Motion carried 5-0.

5.2 BE IT RESOLVED that the Board of Education approves the Contract with Pleasantville Union Free School District for educational services for one student for the 2016-17 school year for the sum of \$81,950 and an additional \$1,950 for related services (total cost of \$83,900), and authorizes the Board President to execute this Agreement.

5.3 BE IT RESOLVED that the Board of Education approves the Contract with Pleasantville Union Free School District for educational services for one student for the 2016-17 school year for the sum of \$40,975 and an additional \$23,940 for related services (total cost of \$64,915), and authorizes the Board President to execute this Agreement.

5.4 BE IT RESOLVED that the Board of Education approves the Agreement with Mount Pleasant Central School District, effective July 1, 2016 through June 30, 2017 for provision of a special education program at the tuition rate set by New York State Education Department), and authorizes the Board President to execute this Agreement.

5.5 BE IT RESOLVED that the Board of Education approves Contract for Educational Services with Eastchester School District for one student in the amount of \$64,611.00 plus an additional amount \$39,469.50, for each related service or additional service per the contract for the 2016-17 school year, and authorizes the Board President to execute this Agreement.

5.6 BE IT RESOLVED that the Board of Education approves Contract for Educational Services with Eastchester School District for one student in the amount of \$64,611.00 plus an additional amount \$11,940.90, for each related service or additional service per the contract for the 2016-17 school year, and authorizes the Board President to execute this Agreement.

5.7 BE IT RESOLVED that the Board of Education approves Contract for Educational Services with Eastchester School District for one student in the amount of \$64,611.00 per the contract for the 2016-17 school year, and authorizes the Board President to execute this Agreement.

5.8 BE IT RESOLVED that the Board of Education approves Contract for Educational Services with Eastchester School District for one student in the amount of \$64,611.00 plus an additional amount \$28,438.50, for each related service or additional service per the contract for the 2016-17 school year, and authorizes the Board President to execute this Agreement.

Moved by Jeffrey Mester, seconded by Karen Visser that the Board of Education approves Items 5.2 through 5.8, in one omnibus motion, and authorizes the Board President to execute this Agreement. Motion carried 5-0.

5.9 BE IT RESOLVED that the Board of Education authorizes the Board President to execute a Consent and Release Agreement with the Town of New Castle for sidewalk improvements on King Street. Such Agreement was approved by the Town of New Castle on October 25, 2016.

Moved by Karen Visser, seconded by Warren Messner that the Board of Education authorizes the Board President to execute a Consent and Release Agreement with the Town of New Castle for sidewalk improvements on King Street. Such Agreement was approved by the Town of New Castle on October 25, 2016, and authorizes the Board President to execute this Agreement. Motion carried 5-0.

- 5.10 BE IT RESOLVED that the Board of Education accepts a gift from Friends of Greeley Theatre, Inc. to Chappaqua Central School District for the Horace Greeley Theatre Department in the amount of \$3,750 for the purchase of the following items needed for production of *Into The Woods*, and future Greeley Theatre Company productions:

Item #1: Lumber to be used for building the set

Item #2: Assorted Fabric, supplies and tools for construction of set and props

Moved by Victoria Tipp, seconded by Karen Visser that the Board of Education accepts a gift from Friends of Greeley Theatre, Inc. to Chappaqua Central School District for the Horace Greeley Theatre Department in the amount of \$3,750 for the purchase of the following items needed for production of *Into The Woods*, and future Greeley Theatre Company productions:

Item #1: Lumber to be used for building the set

Item #2: Assorted Fabric, supplies and tools for construction of set and props

Motion carried 5-0. The Board thanked the Friends of Greeley Theatre for this generous gift.

- 5.11 BE IT RESOLVED that the Board of Education approves the **PARTICIPATION IN NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (NATIONAL IPA);**

WHEREAS, the Chappaqua Central School District (School District) pursuant to the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103 desires to participate in the Cooperative, which is sponsored by National IPA; and

WHEREAS, Section 103 of the General Municipal Law permits the School District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the School District has reviewed the benefits of participating in this program and based on this review has concluded the program will provide the best value to taxpayers of this School District through the anticipated savings to be realized;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Chappaqua Central School District authorizes the School District's participation in the National IPA Cooperative and authorizes the Assistant Superintendent for Business or the Purchasing Agent to register for the National IPA program on behalf of the School District.

Moved by Warren Messner, seconded by Victoria Tipp that the Board of Education approves Item 5.11, as presented. Motion carried 5-0.

- 5.12 BE IT RESOLVED that the Board of Education accepts a contribution in the amount of \$500 to Chappaqua Central School District's Scholarship Fund from New York State School Facilities Association.

Moved by Jeffrey Mester, seconded by Karen Visser that the Board of Education accepts a contribution in the amount of \$500 to Chappaqua Central School District's Scholarship Fund from New York State School Facilities Association. Motion carried 5-0. The Board thanked New York State School Facilities Association for their contribution.

- 5.13 BE IT RESOLVED that the Board of Education hereby authorizes its school attorneys, pursuant to its retainer agreement with the District, to engage John E. Osborn, P.C. to consult regarding construction and engineering project documents and contracts in an amount not to exceed \$10,000.

Moved by Victoria Tipp, seconded by Jeffrey Mester that the Board of Education hereby authorizes its school attorneys, pursuant to its retainer agreement with the District, to engage John E. Osborn, P.C. to consult regarding construction and engineering project documents and contracts in an amount not to exceed \$10,000. Motion carried 5-0.

- 5.14 BE IT RESOLVED that the Board of Education hereby appoints Dr. Eric Byrne as a District Title IX Officer.

Moved by Jeffrey Mester, seconded by Warren Messner that the Board of Education hereby appoints Dr. Eric Byrne as a Co-District Title IX Officer, as amended. Motion carried 5-0.

- 5.15 BE IT RESOLVED that the Board of Education rescinds its resolution, dated May 25, 2016 regarding the employment of English teacher, Patricia Melcher, and accepts her letter of resignation, effective June 30, 2016.

Moved by Warren Messner, seconded by Karen Visser that the Board of Education rescinds its resolution, dated May 25, 2016 regarding the employment of English teacher, Patricia Melcher, and accepts her letter of resignation, effective June 30, 2016. Motion carried 5-0.

ADDENDUM

- 5.16 Resolution to amend the Board of Education Minutes of July 6, 2016, which were approved at the August 2, 2016 Board of Education meeting, to include the following resolution adopted at the July 6, 2016 meeting:

8. **Recommended Action: Other**

- 8.17 BE IT RESOLVED that the Board of Education approves the Agreement, between the District and KG&D Architects for architectural services for the 2016 Bond Projects, dated July 6, 2016 and authorizes the Board President to execute the Agreement.

Moved by Jeffrey Mester, seconded by Karen Visser that the Board of Education approves the Agreement, between the District and KG&D Architects for architectural

services for the 2016 Bond Projects, dated July 6, 2016 and authorizes the Board President to execute the Agreement. Motion carried 5-0.

Moved by Victoria Tipp, seconded by Jeffrey Mester that the Board of Education amends the Minutes of July 6, 2016, as presented. Motion carried 5-0.

Motion made by Jeffrey Mester, seconded by Warren Messner to add the following Resolution to the Agenda. Motion carried 5-0.

- 5.17 BE IT RESOLVED that the Board of Education hereby adopts recommended changes to the Building Level Emergency Response Plans as recommended by the District's Chief Emergency Officers and the Building Level Emergency Response Teams for Horace Greeley High School, Robert E. Bell Middle School, Seven Bridges Middle School, Douglas Grafflin Elementary School, Roaring Brook Elementary School, and Westorcharde Elementary School.

Moved by Warren Messner, seconded by Victoria Tipp that the Board of Education hereby adopts recommended changes to the Building Level Emergency Response Plans as recommended by the District's Chief Emergency Officers and the Building Level Emergency Response Teams for Horace Greeley High School, Robert E. Bell Middle School, Seven Bridges Middle School, Douglas Grafflin Elementary School, Roaring Brook Elementary School, and Westorcharde Elementary School. Motion carried 5-0.

6. Facilities Committee

Board member, Jeffrey Mester, as a Facilities Committee member shared information regarding a field trip to view an artificial turf field in Connecticut. Board member, Karen Visser, as a Facilities Committee member stated that students would be submitting school logo designs for the field.

(Click [here](#) to view the full discussion and move your cursor to 1h:19m:51s)

7. Policy Committee

- 7.1 Policy 3010, Code of Ethics— Revised 06/15/16, 2nd Reading

Board members Alyson Gardner and Victoria Tipp as a Policy Committee members, discussed suggested changes to this policy.

Moved by Victoria Tipp, seconded by Karen Visser to approve Policy 3010.

Victoria Tipp withdrew her motion.

Moved by Victoria Tipp, seconded by Warren Messner to approve Policy 3010, as amended in the 3rd paragraph now reads "A Board member, officer, employee, or Board appointed volunteer of the District shall not:". Motion carried 5-0.

- 7.2 Policy 3012, Conflicts of Interest – 3rd Reading

Moved by Warren Messner, seconded by Jeffrey Mester to table Item 7.2. Motion carried 5-0.

(Click [here](#) to view the full discussion and move your cursor to 1h:37m:32s)

8. Financials

- 8.1 Revenue Status Report – July 1 – October 31, 2016
- 8.2 Appropriation Status Report – July 1 – October 31, 2016
- 8.3 Treasurer’s Report – October 2016
- 8.4 Auditor’s Report – October 31, 2016

Moved by Warren Messner, seconded by Karen Visser that the Board of Education approves Item 8.1 through Item 8.4, in one omnibus motion, as presented. Motion carried 5-0.

9. Communications

Board President, Alyson Gardner, commented that the Board is in the process of hiring an Interim Superintendent. Board member, Karen Visser, as a member of the Communications Committee, commented on ChapApp and School Dismissal.

(Click [here](#) to view the full discussion and move your cursor to 1h:49m:10s)

10. Notice of Future Meetings

~~Tuesday~~ Monday, December 6 5, 2016
7:30 p.m. – Horace Greeley High School Academic Commons
Middle School Math & Technology

11. Adjournment

Being no further business to be acted upon, the meeting was adjourned at 9:30 p.m. with a motion by Jeffrey Mester, seconded by Victoria Tipp. Motion carried 5-0.

Respectfully submitted,



Therese Dell’olio
District Clerk / Executive Assistant
to the Superintendent

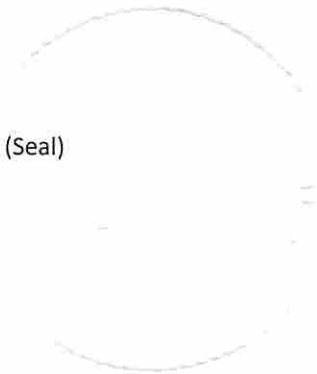
11/16/16
Date



Alyson Gardner
Board President

11/16/16
Date

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(Seal)