

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
March 9, 2016

Horace Greeley High School

Present: **Board of Education**
Warren Messner, President
Victoria Tipp, Vice President
Alyson Gardner
Jeffrey Mester
Karen Visser

Present: **Staff Members**
Dr. Lyn McKay, Superintendent
Mr. Eric Byrne, Assistant Superintendent for Curriculum & Instruction
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and
Leadership Development
Mr. John Chow, Assistant Superintendent for Business
Terry Dell'olio, District Clerk/Executive Assistant to Superintendent

Visitors Present: Members of the community, PTA and administration and staff

President Messner convened the public meeting at 6:00 p.m.

Moved by Victoria Tipp to enter into Executive Session to discuss employment history of a particular person, legal advice and settlement. Seconded by Alyson Gardner. Motion carried 5-0.

Moved by Karen Visser to adjourn Executive Session. Seconded by Jeffrey Mester. Motion carried 5-0.

Moved by Alyson Gardner to reconvene the public board meeting at 7:50 p.m. Seconded by Victoria Tipp. Motion carried 5-0.

President Messner thanked everyone for coming and asked Eric Byrne to give his presentation.

Presentations: [Curriculum & Instruction Budget Proposal 2016-17 School Year](#)

Eric Byrne, Assistant Superintendent for Curriculum and Instruction, presented his 2016-17 Budget Proposal. He shared notable curriculum projects for 2015-16 and curriculum and instruction plans for 2016-17. He also shared Professional Learning Structures K-12. He is proposing reducing the curriculum budget by \$125,000 as the elementary curriculum math books that were budgeted for last year have been purchased. Board members complimented Eric on the strong professional development in our District.

(Click [here](#) to view the full discussion and move cursor to 1m3s)

[2016-17 Proposed Budget for Special Education and Related Services](#)

Dr. Heidi McCarthy, Director of Special Education and Related Services, presented the 2016-17 proposed budget for special education and related services. She shared professional development initiative focused on moving inclusion practices forward. Specifically, she shared the work of the Collaborate Teaching Fellows. She stated priorities for 2016-17, classification of students by category, and classification rates, as well as other data. The special education budget has increased slightly. President Messner thanked her for her fine work.

(Click [here](#) to view the full discussion and move cursor to 36m26s)

President Messner called a break at 9:10 p.m.

President Messner reconvened the meeting at 9:21 p.m.

1. Information Business Affairs

1.1 President's Report

1.1.1 Bond

President Messner spoke about the proposed bond, stating that the Administrators and Facilities Committee are working hard. He is expecting a report from administrators at the March 30 Board meeting. President Messner stated that he participated in the Town's Mandated Relief Forum last Thursday, March 3. There was good discussion on the effects of the over-reaching mandates New York State has put on the District.

(Click [here](#) to view the full discussion and move cursor to 1h23m18s)

1.2 Superintendent's Report

1.2.1 Events

Dr. McKay shared that she and Eric Byrne, Assistant Superintendent for Curriculum and Instruction presented Chappaqua's APPR local assessment process at the New York State Council of School Superintendents (NYSCOSS) in Albany on Sunday, March 6. Over 50 superintendents and State officials attended and discussion was lively.

Dr. McKay mentioned the recent passing of Alison Guerra, third grade teacher at Westorchar. She commented that there has been an outpouring of support for Alison's family, her students and the staff at Westorchar. She thanked Jim Skoog, Principal, and Annie Piekarski, Assistant Principal, for their strong leadership. She said we will miss Allison very much.

2. Organization

3. Approvals & Ratification

4. Recommended Action: Personnel

5. **Recommended Action: Other**

5.1 CSE Summaries reported to the Board on March 9, 2016.

Moved by Karen Visser, seconded by Victoria Tipp to approve to approve all CSE Summaries dated March 9, 2016, as presented. Motion carried 5-0.

5.2 Resolution directing the District Clerk to give notice of the Annual Public Hearing on the Budget, Annual Meeting, School District Election, Library Election and Vote.

Alyson Gardner offered the following Resolution directing the District Clerk to give Notice of the Annual Public Hearing on the Budget, Annual Meeting, School District Election, Library Election and Vote. Karen Visser seconded. Motion carried 5-0.

BE IT RESOLVED, that the Board of Education of the Chappaqua Central School District, Westchester County, New York, hereby authorizes and directs the District Clerk to give notice to the qualified voters of the School District of the Annual Public Hearing on the Budget, Annual Meeting, School District Election, Library Election and Vote, as follows:

NOTICE OF ANNUAL PUBLIC HEARING ON BUDGET, ANNUAL MEETING, SCHOOL DISTRICT ELECTION, LIBRARY ELECTION AND VOTE

NOTICE IS HEREBY GIVEN that the Board of Education of the Chappaqua Central School District, Westchester County, New York will hold a Public Hearing on the Budget at the Commons at the Horace Greeley High School, Chappaqua, New York, on Wednesday, May 4, 2016 at 7:30 p.m., for the purpose of presenting the budget document for the 2016-2017 school year.

NOTICE IS FURTHER GIVEN that a copy of the statement of the amount of money which will be required for School District purposes during the 2016-2017 school year (the Budget), including the tax exemption reporting form, exclusive of public moneys, may be obtained by any resident of the District during business hours, effective April 14, 2016, except Saturday, Sunday or holidays, at each of the District's school houses and the Administrative Offices.

NOTICE IS FURTHER GIVEN that the Annual District Meeting, Election of Members of the Board of Education and Library Trustees and Vote on the School District and Library budgets, will be held on Tuesday, May 17, 2016, at the Gymnasium of the Horace Greeley High School, Chappaqua, New York, between the hours of 7:00 a.m. and 9:00 p.m., prevailing time, when the polls will be open for the purpose of voting by voting machine:

A. To elect two (2) members to the Board of Education, 3-year terms each, commencing July 1, 2016 and expiring on June 30, 2019.

- B. To vote upon the appropriation of the necessary funds to meet the estimated expenditures for School District purposes for the 2016-2017 School year (the Budget).
- C. To vote upon the appropriation of the necessary funds for the 2016-2017 fiscal year of the Chappaqua Central School District Public Library (the Library Budget).
- D. To elect one (1) member to the Board of Trustees of the Chappaqua Central School District Public Library, 5-year term, commencing July 1, 2016 and expiring June 30, 2021 and one (1) member for a term effective upon taking the oath of office and expiring on June 30, 2017.
- E. To vote on any other proposition legally proposed.

NOTICE IS FURTHER GIVEN that petitions for nominating candidates for the office of member of the Board of Education and office of Library Trustee must be filed with the District Clerk by no later than 5:00 p.m. on Monday, April 18, 2016. Vacancies on the Board of Education and Library Board are not considered separate, specific offices; candidates run at large. Nominating petitions must be signed by at least twenty-five qualified voters of the District, shall state the residence address of each signer and the name and residence of the candidate. Petition forms may be obtained from the District Clerk on weekdays when school is in session, during regular business hours, 8:30 a.m. to 4:30 p.m. at her office at the District's Education Center, 66 Roaring Brook Road, Chappaqua, New York.

NOTICE IS FURTHER GIVEN that registration of voters is required pursuant to Section 2014 of the Education Law. If a voter has registered to vote with the School District and has voted at an Annual or Special School District meeting within the last four calendar years, (after January 1, 2012) s/he is eligible to vote at this Election and Vote. If a voter is currently registered to vote with the Westchester County Board of Elections, s/he is also eligible to vote in this Election and Vote. All other persons who wish to vote must register. Registration may be done on any business day at the Office of the District Clerk, during business hours, at the Education Center at 66 Roaring Brook Road, Chappaqua, up to May 12, 2016, five (5) days prior to the election and vote. Any person possessing all of the following qualifications may register to vote:

1. Is a citizen of the United States; and
2. Is eighteen years of age or older; and
3. Has resided in the School District for a period of thirty days immediately preceding the day of the Election and Vote.

NOTICE IS FURTHER GIVEN that the register of voters so prepared shall be filed in the Office of the School District Clerk and shall be open for inspection by any qualified voter of the District between the hours of 8:30 a.m. and 4:30 p.m., prevailing time, beginning May 12, 2016, except Sunday. Said register will be open for inspection at the polling place on the date of the election and vote.

NOTICE IS FURTHER GIVEN that, applications for absentee ballots for the Annual Meeting, School District Election and Vote may be obtained at the Office of the School District Clerk, at least seven (7) days prior to the election if the ballot is to be mailed or the day before the election, if the ballot will be picked up personally by the voter. Absentee ballots must be received by the District Clerk by no later than 5:00 p.m., prevailing time, on May 17, 2016.

NOTICE IS FURTHER GIVEN that the Board of Registration shall meet at Horace Greeley High School on Tuesday, May 17, 2016, during the hours of voting as aforesaid for the purpose of preparing a register of qualified voters for meetings to be held subsequent to such election and vote.

NOTICE IS FURTHER GIVEN that a list of all persons to whom absentee ballots shall have been issued will be available for inspection from qualified voters of the district in the said Office of the District Clerk during regular office hours, 8:30 a.m. to 4:30 p.m., prevailing time, until the day of the Annual Meeting, Election and Vote. Any qualified voter may file a written challenge of the qualifications of a voter whose name appears on such list, stating the reasons for the challenge.

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to amend the Notice of the Public Hearing on the Budget, Annual Meeting, Election and Vote, from time to time, as in her discretion, such amendment may be required.

AND BE IT FURTHER RESOLVED, that the School District Clerk shall cause Notice set forth above to be published once each week for four (4) weeks within the seven (7) weeks preceding the Annual Meeting, Election and Vote, the first such notice to be published at least 45 days prior to the Election and Vote, in accordance with Section 2004 of the Education Law.

BOARD OF EDUCATION

CHAPPAQUA CENTRAL SCHOOL DISTRICT
WESTCHESTER COUNTY, NEW YORK

by: Therese Dell'olio
District Clerk

Dated: March 9, 2016

To Be Published: April 1, April 22, May 6, May 13, 2016

6. Facilities

Mr. Mester stated that the Facilities Committee continues to hold public meetings to discuss issues related to the proposed bond.

7. Policy Committee

7.1 Conflicts of Interest – 3rd Reading

Alyson Gardner stated that the Policy Committee is moving forward with the Conflicts of Interest Policy. They are waiting for input from our attorney. A redline version will be presented at the next Board of Education meeting scheduled for March 16.

8. Communications

9. Notice of Future Meetings

Wednesday, March 16, 2016

Convene public hearing at 7:15 p.m.

Public Hearing on Smart Schools Bond Act of 2014 & Chappaqua Central School District's Preliminary Plan

Reconvene public meeting at 7:30 p.m., Regular Board of Education Meeting

Horace Greeley High School/Academic Commons

Board Meeting/Work Session: Technology/Athletics

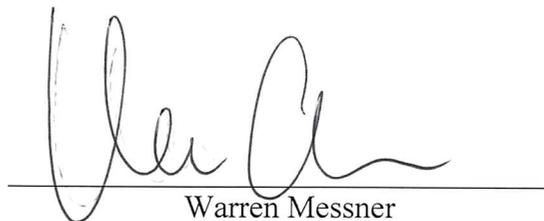
10. Adjournment

Moved by Jeffrey Mester, seconded by Victoria Tipp to adjourn this meeting at 9:45 p.m. Motion carried 5-0.

Respectfully submitted,



Therese Dell'olio
District Clerk / Executive Assistant
to the Superintendent



Warren Messner
Board President

03/31/16
Date

4/1/16
Date

(Seal)

/tkd