

OFFICIAL MINUTES

CHAPPAQUA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
February 11, 2016

Horace Greeley High School

**Present:** Board of Education  
Warren Messner, President  
Victoria Tipp, Vice President  
Alyson Gardner  
Jeffrey Mester  
Karen Visser

**Present:** Staff Members  
Dr. Lyn McKay, Superintendent  
Eric Byrne, Assistant Superintendent for Curriculum and Instruction  
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and Leadership Development  
Mr. John Chow, Assistant Superintendent for Business  
Terry Dell'olio, District Clerk/Executive Assistant to Superintendent

President Messner convened the public meeting at 8:00 a.m.

Moved by Alyson Gardner to convene public meeting at 8:00 a.m. Seconded by Victoria Tipp. Motion carried 5-0.

1. **Information Business Affairs**

1.1 Superintendent's Report

1.1.1 [Proposed District Calendar 2016-2017](#)

Dr. McKay presented the 2016-17 school calendar. School will begin for students on Tuesday, September 6. The last day of school will be Friday, June 23.

Moved by Victoria Tipp, seconded by Karen Visser to approve the Proposed [District Calendar 2016-2017](#), as presented. Motion carried 5-0.

2. **Recommended Action: Personnel**

Dr. McKay made the following recommendations:

2.1 **Instructional**

**Resolution:**

BE IT RESOLVED, that the Superintendent is hereby authorized to direct a comprehensive medical

examination and evaluation, including but not limited to psychiatric and other examinations and evaluations, if necessary, of Employee No. 4091, in accordance with the provisions of Section 913 of the Education Law; and

BE IT FURTHER RESOLVED, that the Board hereby directs that Employee No. 4091 submit their medical records, if any, to the extent and for the time as determined by the physician(s) to the examining physician(s) at or before such examinations/evaluations.

**Moved by Alyson Gardner at 8:08 a.m. to enter into Executive Session to discuss the medical history of a particular persons. Seconded by Victoria Tipp. Motion carried 5-0.**

**Moved by Alyson Gardner to reconvene the public board meeting at 8:20 a.m. Seconded by Victoria Tipp. Motion carried 5-0.**

**Moved by Karen Visser, seconded by Alyson Gardner to approve Item 2.1 Recommended for Action, Personnel, Instructional. Motion carried 5-0.**

**2.2 Non-Instructional**

**Appointment:**

Kimberly Woodard – Registered Nurse (One-on-One) at Douglas Grafflin Elementary School, effective February 5, 2016.

**Moved by Victoria Tipp, seconded by Alyson Gardner to approve Item 2.2 Non-Instructional. Motion carried 5-0.**

**3. Recommended Action: Other**

- 3.1 BE IT RESOLVED that the Board of Education approves the Annual Renewal Agreement for our District Emergency Notification System 2015-16 – Blackboard Connect, and authorizes the Board President to execute this Amendment.

**Moved by Alyson Gardner, seconded by Victoria Tipp that the Board of Education approves the Annual Renewal Agreement for our District Emergency Notification System 2015-16 – Blackboard Connect, and authorizes the Board President to execute this Amendment, as presented. Motion carried 5-0.**

**10. Notice of Future Meetings**

Wednesday, February 24, 2016

7:30 p.m., Regular Board of Education Meeting, Horace Greeley High School/Academic Commons

*Superintendent's Budget Proposal*

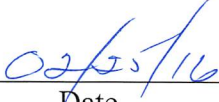
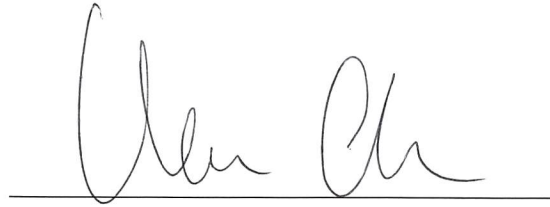
**11. Adjournment**

**Moved by Alyson Gardner, seconded by Karen Visser to adjourn this meeting at 8:23 a.m. Motion carried 5-0.**

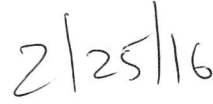
Respectfully submitted,



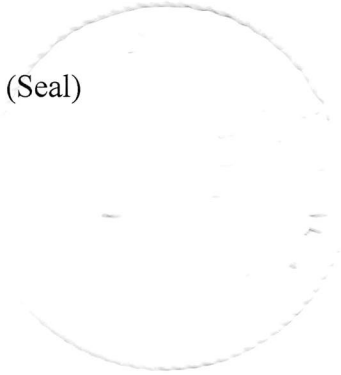
Therese Dell'olio  
District Clerk / Executive Assistant  
to the Superintendent

  
Date

Warren Messner  
Board President

  
Date

(Seal)



/tkd