

OFFICIAL MINUTES

CHAPPAQUA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
January 27, 2016

Horace Greeley High School

**Present:**                **Board of Education**  
Warren Messner, President  
Victoria Tipp, Vice President  
Alyson Gardner  
Jeffrey Mester  
Karen Visser

**Present:**                **Staff Members**  
Dr. Lyn McKay, Superintendent  
Eric Byrne, Assistant Superintendent for Curriculum and Instruction  
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and  
Leadership Development  
Mr. John Chow, Assistant Superintendent for Business  
Terry Dell'olio, District Clerk/Executive Assistant to Superintendent

**Visitors Present:**    Members of the community, PTA and administration and staff

**President Messner convened the public meeting at 5:15 p.m.**

**Moved by Victoria Tipp to convene public meeting with administrators for Administrative/Board Retreat, which we anticipate will go into Executive Session at 7:15 to seek legal advice.    Seconded by Karen Visser. Motion carried 5-0.**

**Moved by Alyson Gardner to reconvene the public board meeting at 7:43 p.m.    Seconded by Victoria Tipp. Motion carried 5-0.**

**Presentations:**    [Science Education in Chappaqua: Elementary Maker Spaces](#)

Ellen Moskowitz, Elementary Instructional Technology Coach, Allison Turner, Library Media Specialist at Grafflin Elementary School, and Jessica Marchetti, District-wide Staff Developer, gave a presentation about the Elementary Makerspaces in Chappaqua. They spoke to the Board about what a Makerspace is, why they are important, how students and teachers are currently engaging with them, and plans for the Makerspace program in the future. The presentation opened with a Maker challenge and closed with a video of students speaking about their experiences in the Makerspaces so far this year. The group presented on the elements of design thinking, and the development of collaborative, creative, and problem solving skills that are intrinsic to these Maker experiences. Continued development of Makerspaces, at each of the three elementary schools, and on-going professional development around curriculum design are next steps.

(Click [here](#) to view the full discussion and move cursor to 11m05s)

## 1. Information Business Affairs

### 1.1 President's Report

#### 1.1.1 Bond

President Messner commented that the Board of Education discussed a potential bond at the last Board meeting. They discussed the need to address short and long-term capital projects. He mentioned the bond would include all six Chappaqua schools and the Library. The District is considering a bond while remaining tax neutral.

Mr. Mester shared that the next Facilities Committee meeting will be February 1 at 5:00 p.m. at the Education Center. The public are welcome. He stated that the Committee will consider 5 categories, which include (1) classrooms with walls, (2) classrooms without walls, (3) Chappaqua's building use survey results, (4) buildings and grounds wish list, and (5) the Chappaqua Library, which is a subdivision of the District.

Mr. Mester stated the Committee is looking at a timeframe, which may be June, September, or October of 2016.

John Chow added that classroom with walls will probably be the largest plan and the most time consuming. The other 4 categories can be put together pretty quickly.

### 1.2 Superintendent's Report

#### 1.2.1 [Proposed District Calendar 2016-2017](#)

Dr. McKay stated that we are waiting for the last day of school to be determined by the State, which should occur in the next few weeks. If last day is June 23 and students are required to attend school on April 17, it is possible to start school after Labor Day and allow for 185 school days, which are important to maintain. It makes no difference whether we start on September 1<sup>st</sup> or 6<sup>th</sup> in regard to athletics.

Dr. McKay congratulated Greeley students who serve as probationary firefighters with the Chappaqua Fire Department. She also shared excited upcoming events, including the Little Westorcharad Circus on January 30<sup>th</sup> at 1pm and the Harlem Wizards CSF fundraiser at Greeley on January 31<sup>st</sup> at 1:30pm.

## 2. Organization

## 3. Approvals & Ratification

### 3.1 Minutes of January 13, 2016

**Jeffrey Mester motioned to approve Item 3.1. After some discussion, Warren Messner motioned to withdraw the approval. Jeffrey Mester moved to table the minutes from the Regular Meeting of the Board of Education held January 13, 2016, as presented. Seconded by Karen Visser. Motion carried 5-0.**

## 4. Recommended Action: Personnel

### 4.1 Instructional

**Dr. McKay made the following recommendations:**

**Resolution:**

BE IT RESOLVED that, the Board of Education hereby appoints the individuals listed as per diem substitute teachers to be employed on an “as needed” basis:

Denise Plume and  
Briggs Sgaglio.

**Resolution:**

BE IT RESOLVED that, the Board of Education hereby increases the rate of pay for the following positions as follows, effective February 1, 2016:

- Per Diem Substitute Teachers: \$110/day;
- Certified Per Diem Substitute Teachers: \$115/day after 15 days;
- Retiree Substitute Teachers: \$120/day
- Teaching Assistant Substitute: \$110/day when serving as a substitute for a teaching assistant for an extended period of time
- Clerical/Aide Substitute: \$15/hour
- Cleaner/Custodial Substitute: \$15/hour

**Resignation for Purposes of Retirement:**

Ms. Regina Luersen, Library Media Specialist, Horace Greeley High School, effective June 30, 2016.

**Moved by Alyson Gardner, seconded by Karen Visser to approve all items in 4.1 Recommended for Action, Personnel, Instructional, in one omnibus motion. Motion carried 4 Yes, 1 No. Mr. Mester voted against. Mr. Mester stated that his vote specifically pertained to the rate of pay resolution. (Click [here](#) to view the full discussion and move cursor to 1h17m)**

**4.2 Non-Instructional**

**Dr. McKay made the following recommendations:**

**Appointment:**

Paul Barilla – Custodial Worker/Groundskeeper, effective February 16, 2016. His salary will be \$44,090.

Jacqueline Silipigni – Payroll Clerk at the Education Center, effective February 1, 2016. Her salary will be \$32,550. This is a provisional appointment made in accordance with Section 65 of the Civil Service Law.

**Resolution:**

BE IT RESOLVED that the Board of Education hereby appoints the individual listed below as a per diem clerical substitute to be employed on an “as needed” basis, effective January 28, 2016. The salary is \$14.00 per hour:

Jennifer Del Rosario

**Moved by Victoria Tipp, seconded by Jeffrey Mester to approve Item 4.2 Recommended for Action, Personnel, Non-Instructional. Motion carried 5-0.**

**5. Recommended Action: Other**

5.1 CSE summaries dated January 27, 2016.

**Moved by Karen Visser, seconded by Victoria Tipp to approve all CSE Summaries dated January 27, 2016, as presented. Motion carried 5-0.**

5.2 BE IT RESOLVED that the Board of Education approves a Contract with Bayada Home Health Care, Inc. to provide nursing services to students at the rate of \$50-\$60/hour during the remainder of the 2015-16 school year, and authorizes the Board President to execute this Agreement.

**Moved by Jeffrey Mester, seconded by Karen Visser that the Board of Education approves a Contract with Bayada Home Health Care, Inc. to provide nursing services to students at the rate of \$50-\$60/hour during the remainder of the 2015-16 school year, and authorizes the Board President to execute this Agreement, as presented. Motion carried 5-0.**

5.3 BE IT RESOLVED that the Board of Education approves an Amendment to the termination date of the current contract with J & D Ultra Care Corp., and authorizes the Board President to execute this Amendment.

**Moved by Victoria Tipp, seconded by Karen Visser that the Board of Education approves an Amendment to the termination date of the current contract with J & D Ultra Care Corp., and authorizes the Board President to execute this Amendment, as presented. Motion carried 5-0.**

5.4 BE IT RESOLVED that the Board of Education approves an Agreement for Health and Welfare Services with Dobbs Ferry School District for 7 students at a rate of \$1,034.45 per student, effective September 1, 2015 to June 30, 2016, and authorizes the Board President, Superintendent, and District Clerk to execute this Agreement.

**Moved by Victoria Tipp seconded by Alyson Gardner that the Board of Education approves an Agreement for Health and Welfare Services with Dobbs Ferry School District for 7 students at a rate of \$1,034.45 per student, effective September 1, 2015 to June 30, 2016, and authorizes the Board President, Superintendent, and District Clerk to execute this Agreement, as presented. Motion carried 5-0.**

5.5 BE IT RESOLVED that the Chappaqua Central School District, location code 75336, hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping records or their records of activity, per the attached form.

**Victoria Tipp offered the Standard Work Day Resolution:**

**BE IT RESOLVED that the Chappaqua Central School District, location code 75336, hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping records or their records of activity, [per the attached form](#). Seconded by Jeffrey Mester. Motion carried 5-0.**

- 5.6 BE IT RESOLVED that the Board of Education approves a gift of \$1,514.40 from General Mills Box Tops for Education Program to Seven Bridges Middle School to be deposited in the direct account for energy-related projects.

**Moved by Victoria Tipp, seconded by Karen Visser that the Board of Education approves a gift of \$1,514.40 from General Mills Box Tops for Education Program to Seven Bridges Middle School to be deposited in the direct account for energy-related projects. Ms. Visser thanked the PTA and parents for all their box tops. Motion carried 5-0.**

- 5.7 BE IT RESOLVED that the Board of Education approves a budget transfer of \$117,686.44 for Chappaqua Transportation additional billings for School Year 2015-16, and authorizes the Board President and Superintendent to execute this transfer.

**Moved by Victoria Tipp, seconded by Alyson Gardner that the Board of Education approves a budget transfer of \$117,686.44 for Chappaqua Transportation additional billings for School Year 2015-16, and authorizes the Board President and Superintendent to execute this transfer. Motion carried 5-0.**

- 5.8 BE IT RESOLVED that the Board of Education approves a Chappaqua School Foundation InstaGrant gift of \$2,500 for the expansion of an area to allow students to practice their research skills using both print and digital sources. Requested by Ms. Sharon Wiggins, Robert E. Bell Middle School.

**Moved by Victoria Tipp, seconded by Karen Visser that the Board of Education approves a Chappaqua School Foundation InstaGrant gift of \$2,500 for the expansion of an area to allow students to practice their research skills using both print and digital sources. Requested by Ms. Sharon Wiggins, Robert E. Bell Middle School, as presented. Ms. Visser thanked the Chappaqua School Foundation for their generosity. Motion carried 5-0.**

- 5.9 BE IT RESOLVED that the Board of Education approves the following individuals as Sub-Committee Chairpersons of the Committee on Special Education (CSE) for the remainder of the 2015-16 school year. These individuals may assume the role as the Sub-Committee Chairperson for one or more CSE Annual Review meetings.

Michael Abulencia	Karin Pelletier
Kayla Anderson	Shannon Pezzullo
Lauren Andrews	Lillian Ross
Kristen Fontanes-Betterton	Kathryn Rowland
Doreen Calandrella	Gail Schlenger
Mary Callaghan	Jacqueline Simone
Mary Comparetto	Heather Strickland
Faye D'Ambrosio	Yvette Sullivan
Cara DiNapoli	Lisa Tighe
Megan Emerson	Laura Triglia
Mary Ellen Ferricane	Jacqueleen Zamora
Jennifer Cioppa Fleisher	Theresa Zuckerberg
Janet Fletcher	Dr. John Alkalay
Felice Gittelman	Rosa Amendola
Patricia Greco	Dr. Nancy Chapar
Meredith Green	Dr. Annemarie Giannettino
Jamie Hariegel	Dr. Stephanie Lia
Kerin Heim	Dr. Patrick McAuliffe

Patricia Janecka	Jennifer Mezzancello
Karen Kavy	Dr. Sherry Schur
Clint Keegan	Anne DeCora
Sara Kenney	Gail Fuld
Shelley Langton	Colleen Kourakos
Jessica Leitman	Mary Ellen Kelly
Annamarie Marasco	Alison McCarville
Charles McKenna	Kristin Mongiello
Teresa McKenna	Gerard Shine
Susan Miller	
	Amy Fishkin
	James Skoog
	Jamie Edelman

**Moved by Alyson Gardner, seconded by Warren Messner that the Board of Education approves the above listed individuals as Sub-Committee Chairpersons of the Committee on Special Education (CSE) for the remainder of the 2015-16 school year. These individuals may assume the role as the Sub-Committee Chairperson for one or more CSE Annual Review meetings. Motion carried 5-0.**

5.10 BE IT RESOLVED that the Board of Education approves the Building Usage Fees for 2016-2017, effective July 1, 2016.

**Moved by Jeffrey Mester, seconded by Karen Visser that the Board of Education approves the Building Usage Fees for 2016-2017, effective July 1, 2016. Motion carried 5-0.**

5.11 BE IT RESOLVED that the Board of Education accepts the FNI Agreement dated January 21, 2016 for a STEAM Learning Center at Horace Greeley High School in the amount of \$57,300, with expenses not to exceed \$6,000, and authorizes the Board President to execute this Agreement.

**Moved by Alyson Gardner, seconded by Jeffrey Mester that the Board of Education accepts the FNI Agreement dated January 21, 2016 for a STEAM Learning Center at Horace Greeley High School in the amount of \$57,300, with expenses not to exceed \$6,000, and authorizes the Board President to execute this Agreement, as presented. Motion carried 5-0.**

5.12 BE IT RESOLVED that the Board of Education approves the Release and Settlement Agreement regarding student #701616 and authorizes the Board President to execute this Agreement. Said Agreement shall be incorporated by reference into the minutes of this meeting.

**Moved by Jeffrey Mester, seconded by Warren Messner that the Board of Education approves the Release and Settlement Agreement regarding student #701616 and authorizes the Board President to execute this Agreement. Said Agreement shall be incorporated by reference into the minutes of this meeting. The motion passed 5-0.**

## ADDENDUM

**January 27, 2016**

### 5. Recommended Action: Other

5.13 BE IT RESOLVED that the Board of Education approves an Agreement dated December 8, 2015 with OLA Consulting Engineers & KG&D Architects to install a Maker Space Classroom Laser Cutter at Horace Greeley High School in the amount of \$6,000, and authorizes the Board President to execute this Agreement.

**Moved by Jeffrey Mester to table Item 5.13, as described above to discuss additional items. Seconded by Karen Visser. Motion carried 5-0.**

- 5.14 BE IT RESOLVED that the Board of Education approves a Proposal submitted by KG&D Architects dated January 14, 2016 and an Addendum dated January 25, 2016 for Pre-Bond Planning Services in the amount of \$49,500.

**Moved by Alyson Gardner, seconded by Warren Messner that the Board of Education approves a Proposal submitted by KG&D Architects dated January 14, 2016 and an Addendum dated January 25, 2016 for Pre-Bond Planning Services in the amount of \$49,500, as presented. Motion carried 5-0.**

## **ADDENDUM #2**

**January 27, 2016**

### **5. Recommended Action: Other**

- 5.15 BE IT RESOLVED that the Board of Education approves a Proposal submitted by Sive, Paget & Riesel, P.C., dated January 27, 2016 for SEQRA review at the following rates, \$390 per hour for partners, \$320 per hour for associates, \$115 per hour for paralegals, and authorizes the Board President to execute this Proposal.

**Moved by Jeffrey Mester, seconded by Victoria Tipp that the Board of Education approves a Proposal submitted by Sive, Paget & Riesel, P.C., dated January 27, 2016 for SEQRA review at the following rates, \$390 per hour for partners, \$320 per hour for associates, \$115 per hour for paralegals, and authorizes the Board President to execute this Proposal. The motion passed 5-0.**

**President Messner stated that this was a last minute addition to the agenda and is somewhat related to the bond research.**

### **6. Facilities**

Mr. Mester repeated that the next Facilities Committee meeting will be at the Education Center, Monday, February 1, at 5pm. The public are invited.

### **7. Policy Committee**

Ms. Gardner stated nothing from the Policy Committee for tonight.

### **8. Financials**

### **9. Communications**

Ms. Visser shared that the Communications Committee is in the process of scheduling a meeting.

### **10. Notice of Future Meetings**

Wednesday, February 24, 2016

*Superintendent's Budget Proposal*

11. **Adjournment**

**Moved by Alyson Gardner, seconded by Jeffrey Mester to adjourn this meeting at 9:50 p.m. Motion carried 5-0.**


Respectfully submitted,



Therese Dell'olio  
District Clerk / Executive Assistant  
to the Superintendent

02/25/16

Date

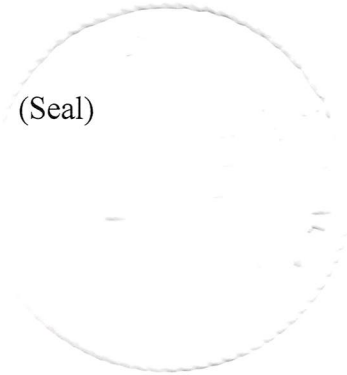


Warren Messner  
Board President

2/25/16

Date

(Seal)



/tkd