

OFFICIAL MINUTES

CHAPPAQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Wednesday, August 5, 2015

Horace Greeley High School

Present: **Board of Education**
Karen Visser, President
Alyson Gardner, Vice President
Warren Messner
Victoria Tipp
Jeffrey Mester

Present: **Staff Members**
Dr. Lyn McKay, Superintendent
Dr. Kusum Sinha, Assistant Superintendent for Human Resources and
Leadership Development
Mr. John Chow, Assistant Superintendent for Business
Terry Dell'olio, District Clerk/Executive Assistant to Superintendent

Visitors Present: Members of the community, PTA and administration and staff

President Messner convened the public meeting at 6:30 p.m.

Moved by Victoria Tipp to enter into Executive Session to discuss employment history of a particular person and seek legal advice. Seconded by Warren Messner. Motion carried 5-0.

Moved by Alyson Gardner to reconvene the public board meeting at 7:52 p.m. Seconded by Victoria Tipp. Motion carried 5-0.

Presentations: Energy Performance Contract
Tax Rates

Kieran Moran from Johnson Controls made a presentation regarding two contracts:

- Energy Performance Contract Phase I Recap: Completed on March 27, 2015 at a cost of \$11,931,895. Annual savings is \$655,348.
- Energy Performance Contract Phase II: Projected cost of \$3,336,396 with a payback period of 17.9 years. It includes 10 facilities measures implemented across Chappaqua schools. Construction should begin November 2016. Final completion expected October 2017.

John Chow presented the tax rates for the 2015-16 school year for New Castle and for Mt. Pleasant. The New Castle Tax Rate will increase be 1.37%. The Mt. Pleasant Tax Rate will decrease by 0.94%.

1. Information Business Affairs

1.1 President's Report

1.1.1 Tax Anticipation Note (TAN): President Messner reported on TAN, which was 0.64%. This rate was higher than last year. It was noted that the school received a triple "A" rating.

1.1.2 Victoria Tipp reported on a webinar regarding the federal re-authorization of ESEA. She stated that bills have passed both houses. She believes advocacy efforts have had an impact as the government appears to recognize that they have overreached and acknowledged the importance of local school boards. The re-authorization still requires annual testing of reading and math, grade 3-8. Opt-out is being addressed as well as Title I portability. She thanked the PTA for their advocacy efforts. The Senate version of the bill is "Every Child Achieves Act" and the House version of the bill is "The Student Success Act." Both versions of the bill have similar language.

1.2 Superintendent's Report

1.2.1 Summer work

Lyn McKay reported that our buildings and grounds staff have been very busy this summer cleaning and making improvements to our buildings. John Chow mentioned that Greeley is undergoing the following improvements: new tennis courts, upper gym, maker space, cafeteria, and main office. Our buildings and grounds staff are finishing the guard station at Bell and repairing the front entrance to Seven Bridges, among other improvements to our middle schools. They are also making improvements at all three elementary schools.

2. Organization

3. Approvals & Ratification

3.1 Minutes of July 8, 2015

Moved by Alyson Gardner, seconded by Karen Visser to approve the minutes from the Regular Meeting of the Board of Education held July 8, 2015, as presented. Motion carried 5-0.

3.2 Re-tabled Minutes

Moved by Jeffrey Mester, seconded by Warren Messner to re-table any minutes that have been tabled from a prior Regular Meeting of the Board of Education and to be re-addressed at a future meeting of the Board of Education, as presented. Motion carried 5-0.

4. Recommended Action: Personnel

4.1 Instructional (including attached Adendum)

Appointment: Probationary

Ms. Laura Dubak, Assistant Principal, Horace Greeley High School, effective August 10, 2015, in the tenure area of High School Assistant Principal, \$149,900, prorated.

Mr. Steven Listengart, Teacher of Music, Douglas Grafflin Elementary School, to a probationary appointment in the tenure area of Music effective August 31, 2015 through August 30, 2019, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the probationer receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, Step 6, C(BA+60) with Masters, \$92,012.

Ms. Marina Arcara, Teacher of Elementary Education, Douglas Grafflin Elementary School, to a probationary appointment in the tenure area of Elementary Education effective August 31, 2015 through August 30, 2019, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the probationer receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, Step 1, B(BA+30) with Masters, \$68,537.

Ms. Joyce Fischer, Teacher of English, Horace Greeley High School, to a probationary appointment in the tenure area of English effective August 31, 2015 through August 30, 2019, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the probationer receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, Step 10, B(BA+30) with Masters, \$96,068.

Mr. Jonathan Gellert, Teacher of Theatre, Horace Greeley High School, to a probationary appointment in the tenure area of Art effective August 31, 2015 through August 30, 2019, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the probationer receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, Step 14, D(BA+90) with Masters, \$127,616.

Appointment: Regular Substitute

Ms. Jessica Towle, Regular Substitute Teacher of Science, Horace Greeley High School, effective August 31, 2015 through June 30, 2016 (or earlier at the discretion of the Board of Education), Step 1, B(BA+30) with Masters, \$68,537.

Resolution:

BE IT RESOLVED that, due to increased need in Art, the Board of Education hereby creates a 1.0 FTE Art position. This action results in the creation of a 1.0 FTE Art position at Robert E. Bell Middle School/Seven Bridges Middle School effective 7/1/15.

BE IT RESOLVED that the Board of Education appoints the individuals listed as per diem substitute teachers to be employed on an “as needed” basis”:

Maija Cekic,
Francesca Hagadus-McHale,
and Lisbeth Rath.

BE IT RESOLVED that the Board of Education appoints the individual listed as per diem home tutor to be employed effective July 1, 2015 through August 31, 2015:

Edward Burns.

Request for Parental Leave of Absence:

BE IT RESOLVED that the Board of Education approves the parental leave of absence for Elizabeth Morhardt, Teacher of Elementary Education, Westorchard Elementary School, effective August 31, 2015 through June 30, 2016.

Resignation:

BE IT RESOLVED that the Board of Education accepts the resignation for purposes of retirement of Phyllis Miller, Teacher of Speech/Language, District wide, effective October 22, 2015.

BE IT RESOLVED that the Board of Education accepts the resignation of Dr. Joseph Schippa, School Psychologist, Roaring Brook Elementary School, effective July 6, 2015.

BE IT RESOLVED that the Board of Education accepts the resignation of Maija Cekic, Teaching Assistant, Horace Greeley High School, effective August 20, 2015.

BE IT RESOLVED that the Board of Education accepts the resignation of Lauren Pinsley, Teaching Assistant, Douglas Grafflin Elementary School, effective August 28, 2015.

BE IT RESOLVED that the Board of Education accepts the resignation of Amanda Greenway, Teacher of Foreign Language, Horace Greeley High School and Robert E. Bell Middle School, effective August 30, 2015.

BE IT RESOLVED that the Board of Education accepts the resignation of Robert Ned Bowen, Teaching Assistant at Horace Greeley High School, effective August 6, 2015.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve all items in 4.1 Recommended for Action, Personnel, Instructional, in one omnibus motion. Motion carried 5-0.

4.2 Non-instructional

Appointment:

BE IT RESOLVED that the Board of Education appoints Frances French – Registered Nurse (0.5 FTE) at Horace Greeley High School, effective August 31, 2015. Her salary will be \$26,911.

BE IT RESOLVED that the Board of Education appoints Lisa Liberatore – Teacher Aide at Roaring Brook Elementary School, 24 hours per week, effective September 1, 2015. Her salary will be \$16.00 per hour.

BE IT RESOLVED that the Board of Education appoints Rachel Marino – Athletic Trainer – District-wide, effective August 15, 2015. Her salary will be \$48,000.

Resolution:

BE IT RESOLVED that upon the Board of Education hereby increases the hours of Clare Weber, Teacher Aide at Roaring Brook Elementary School to 31.25 hours per week, effective September 1, 2015.

Resignation:

BE IT RESOLVED that the Board of Education accepts the resignation of Ann Lim – Teacher Aide at Westorcharde Elementary School resigned, effective July 6, 2015.

Moved by Alyson Gardner, seconded by Karen Visser to approve all items in 4.2 Recommended for Action, Personnel, Non-Instructional, in one omnibus motion. Motion carried 5-0.

5. Recommended Action: Other

5.1 CSE summaries dated August 5, 2015.

Moved by Karen Visser, seconded by Alyson Gardner to approve all CSE Summaries dated August 5, 2015, as presented. Motion carried 5-0.

5.2 Resolution to confirm tax rolls and authorize tax levy.

WHEREAS, the Board of Education has been authorized by the voters of the School District at the Annual Meeting to raise for the budget for the 2015-2016 school year a sum not to exceed \$117,901,688 for School District purposes and a sum not to exceed \$3,020,724 for Library purposes; THEREFORE, BE IT RESOLVED, that the Board hereby fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll. (Attached document must have Date and Hour of Adoption recorded.)

School Tax Levy

Name of Town	Total Taxable Assessed Valuation by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
New Castle	\$915,155,536	20.67%	\$ 96,746,941
Mount Pleasant	\$ 6,794,059	1.61%	\$ 9,221,175
TOTALS:	\$921,949,595		\$105,968,116

Library Tax Levy

	Name of Town Assessed Valuation by Towns	Total Equalized Tax Rate by Towns	Taxable Total Tax Levy by Towns
New Castle	\$915,155,536	20.67%	\$ 2,702,539
Mount Pleasant	\$ 6,794,059	1.61%	\$ 257,585
TOTALS:	\$921,949,595		\$ 2,960,124

Record Date of Adoption: August 5, 2015

Record Hour of Adoption: 8:55 p.m.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve tax rolls and authorize tax levy, as presented. Motion carried 5-0.

- 5.3 Resolution issuing a tax warrant.
(Attached document must indicate vote and signature of each board member)

Record Date of Adoption: August 5, 2015

Record Hour of Adoption: 8:57 p.m.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve issuing a tax warrant, as presented. Motion carried 5-0.

- 5.4 Resolution for New York State Environmental Quality Review Act report for Capital Projects.

WHEREAS, the Board of Education of the Chappaqua CSD desires to embark upon capital improvements at each of the District's facilities in connection with an energy performance project (the "project"); and

WHEREAS, said improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the *replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes* is classified as a Type II Action under the current Department of Environmental Conservation SEQRA Regulations (Section 6 N.Y.C.R.R. 617.5(c)(2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information

related to the project and has determined, based upon the recommendation from ECG Engineering, P.C., in connection with its review and examination of the project, that the energy performance project is classified as a Type II Action pursuant to Section 617.5(c) (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself as the lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the energy performance project is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department in connection with its request for approval of the project from the New York State Education Department.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve New York State Environmental Quality Review Act report for Capital Projects, as presented. Motion carried 5-0.

- 5.5 Approve Energy Performance Contract with Johnson Controls Inc. that will achieve a total of \$300,973 in O&M and Rebate Project Benefits and a guaranteed total of \$4,055,242 in Measured Project Benefits during the term of this Agreement, for Total Project Benefits of \$4,356,215.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve Energy Performance Contract with Johnson Controls Inc. that will achieve a total of \$300,973 in O&M and Rebate Project Benefits and a guaranteed total of \$4,055,242 in Measured Project Benefits during the term of this Agreement, for Total Project Benefits of \$4,356,215, as presented. Motion carried 5-0.

- 5.6 BE IT RESOLVED, that the Board of Education approves the budget transfer A, B, and C for 2014-15 school year. A copy of said transfers shall be incorporated by reference into the minutes of this meeting.

Moved by Karen Visser, seconded by Alyson Gardner to approve budget transfer A, B, and C for 2015-16 school year. A copy of said transfers shall be incorporated by reference into the minutes of this meeting, as presented. Motion carried 5-0.

- 5.7 BE IT RESOLVED, that the Board of Education authorizes the transfer of the following reserve fund to the General Fund as specified in the approved 2015-16 budget:

Retirement Contribution Fund: \$150,000

Moved by Jeffrey Mester, seconded by Alyson Gardner to approve transfer of the Retirement Contribution Fund of \$150,000 to the General Fund as specified in the approved 2015-16 budget, as presented. Motion carried 5-0.

- 5.8 Agreement with Rebecca School for the 2015-2016 school year starting September 9, 2015 – June 22, 2016 for one student, the sum of \$94,600.

Moved by Alyson Gardner, seconded by Karen Visser to approve an agreement with Rebecca School for the 2015-2016 school year starting September 9, 2015 – June 22, 2016 for one student, the sum of \$94,600, as presented. Motion carried 5-0.

- 5.9 Approve contract with Bedford Central School District for SAIL, effective July 6, 2015 – August 14, 2015, for the most current special education non-resident tuition rate approved by New York State.

Moved by Victoria Tipp, seconded by Karen Visser to approve contract with Bedford Central School District for SAIL, effective July 6, 2015 – August 14, 2015, for the most current special education non-resident tuition rate approved by New York State, as presented. Motion carried 5-0.

- 5.10 Approve contract with Bedford Central School District for SAIL II, effective September 2, 2015 – June 23, 2016, for the most current special education non-resident tuition rate approved by New York State.

Moved by Alyson Gardner, seconded by Warren Messner to approve contract with Bedford Central School District for SAIL II, effective September 2, 2015 – June 23, 2016, for the most current special education non-resident tuition rate approved by New York State, as presented. Motion carried 5-0.

- 5.11 Approve contract for Health and Welfare Services with the Yorktown Central School District for 1 child at a rate of \$1,192.09 per child effective September 2, 2014 to June 24, 2015.
- 5.12 Approve contract for Health and Welfare Services with the Greenburgh Central School District for 2 children at a rate of \$890.95 per child effective September 3, 2014 to June 25, 2015.
- 5.13 Approve contract for Health and Welfare Services with the Bedford Central School District for 18 children at a rate of \$1,008.89 per child effective September 2, 2014 to June 25, 2015.

Moved by Jeffrey Mester, seconded by Alyson Gardner to approve contracts for Health and Welfare Services with Yorktown Central School District, Greenburgh Central School District, Bedford Central School District, in one omnibus motion. Motion carried 5-0.

- 5.14 Proposed lunch budget for 2015-16 budget with supporting documentation attached.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve a proposed lunch budget for 2015-16 budget, as presented. Motion carried 5-0.

- 5.15 Approve A la carte price list for 2015-16 school year with supporting documentation attached.

Moved by Alyson Gardner, seconded by Karen Visser to approve A La Carte Price List for 2015-16 school year, as presented. Motion carried 5-0.

5.16 Approve Aramark contract extension required by SED for 2015-16.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve Aramark contract extension required by SED for 2015-16, as presented. Motion carried 5-0.

5.17 Approve Summer Transportation Contract effective July 1, 2015 to August 31, 2015 in the amount of \$223,667.84.

Moved by Victoria Tipp, seconded by Karen Visser to approve Summer Transportation Contract with Chappaqua Transportation, effective July 1, 2015 to August 31, 2015 in the amount of \$223,667.84, as presented. Motion carried 5-0.

5.18 Agreement with Educational & Management Services, Inc. for \$21,000 effective July 1, 2015 to June 30, 2016.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve Agreement with Educational & Management Services, Inc. as outlined in the attached contract from July 1, 2015 to June 30, 2016, as presented. Motion carried 5-0.

5.19 Agreement with J & D Ultra Care Corp. to provide nursing services to students at the rate of \$45-\$50/hour during the 2015-16 school year.

Moved by Warren Messner, seconded by Jeffrey Mester to approve Agreement with J & D Ultra Care Corp. to provide nursing services to students who are in need of such services during the 2015-16 school year. Payment shall be as outlined in *Schedule A* of the attached contract, as presented. Motion carried 5-0.

5.20 Agreement with State University of New York at Purchase College for the use of facilities for the estimated amount of \$23,500 for the 2015-16 school year.

Moved by Alyson Gardner, seconded by Victoria Tipp to approve Agreement with State University of New York at Purchase College for the 2015-16 school year as outlined in the attached contract, as presented. Motion carried 5-0.

5.21 Approve contract for Summer School Educational Services with Ardsley Union Free School District for the 2015-16 school year for one (1) student.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve contract for Summer School Educational Services with Ardsley Union Free School District for the 2015-16 school year for one (1) student, as presented. Motion carried 5-0.

5.22 Approve contract with Green Chimneys for the 2015-16 school year.

Moved by Karen Visser, seconded by Victoria Tipp to approve contract with Green Chimneys for the 2015-16 school year, as presented. Motion carried 5-0.

5.23 WHEREAS, Tandberg Educational, Inc. is a sole source vendor of SANAKO 1200 Foreign Language Software with unique features and functionality unavailable in other software; and

WHEREAS, Tandberg Educational, Inc. has sole rights in the State of New York to sell SANAKO 1200 Foreign Language Software; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares Tandberg Educational, Inc. to be the sole source for SANAKO 1200 Foreign Language Software and is not subject to competitive bidding under Section 103 of the General Municipal Law.

Moved by Alyson Gardner, seconded by Karen Visser to approve use of sole source vendor, Tandberg Educational, Inc., USA, as presented. Motion carried 5-0.

5.24 Approve gift of a previously owned Smartboard and Projector to CCSD valued at \$2,000 donated by Thomas Bradbury, Labrador Technology.

Moved by Alyson Gardner, seconded by Victoria Tipp, to approve a gift of a previously owned Smartboard and Projector to CCSD valued at \$2,000 donated by Thomas Bradbury, Labrador Technology, as presented. Motion carried 5-0. The Board thanked Thomas Bradbury, Labrador Technology for their generous gifts.

6. Facilities

7. Financials

7.1 Approve Treasurer's Report – Extra Classroom Accounts as of June 30, 2015 for school year 2014-2015.

7.2 Approve Treasurer's Report – June 2015.

Moved by Victoria Tipp, seconded by Alyson Gardner to approve Treasurer's Report – Extra Classroom Accounts as of June 30, 2015 for school year 2014-2015 and Treasurer's Report – June 2015 in one omnibus motion. Motion carried 5-0.

8. Communications

Karen Visser reported that a meeting will be tentatively scheduled for the first week in September.

9. Notice of Future Meetings

Monday, August 31, 2015 – 10:30 a.m. at Horace Greeley High School

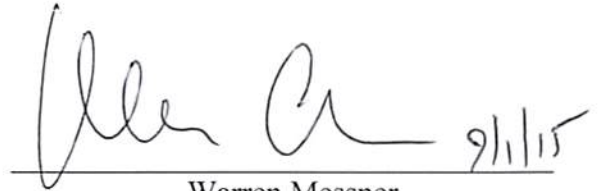
10. Adjournment at 9:11 p.m.

Respectfully submitted,



Therese Dell'olio
District Clerk / Executive Assistant
to the Superintendent

09/01/15



Warren Messner
Board President

tkd

ADDENDUM

AUGUST 5, 2015

4. Recommended Action: Personnel

4.1 Instructional

Resolution:

BE IT RESOLVED that, due to increased need, the Board of Education hereby creates a 1.0 FTE Assistant Principal position. This action results in the creation of a 1.0 FTE Assistant Principal position at Horace Greeley High School effective 8/10/15.

BE IT RESOLVED that, the Board of Education hereby abolishes one 1.0 FTE Assistant Principal position. This action results in the abolishment of 1.0 FTE Assistant Principal position at Horace Greeley High School effective 8/20/15.