

# Memo

**To:** Terry Dell'olio  
**From:** Mike Trnik, Purchasing  
**CC:** John Chow  
**Date:** 11/10/2015  
**Subject:** Obsolete Items

A list has been compiled of items which are considered obsolete. In accordance to our school policy, a resolution needs to be presented to the Board of Education to formally declare the items obsolete.

MT

**LIST OF ITEMS TO BE DECLARED OBSOLETE BY BOARD OF ED.-DISTRICTWIDE-FALL, 2015**

<b>ITEMS AT DOUGLAS GRAFFLIN ELEMENTARY SCHOOL</b>	<b>BLDNG LOCATION</b>	<b>ASSET TAG # (IF APPLICABLE)</b>
BALDWIN STAND UP PIANO		
XEROX TYPEWRITER		
<b>ITEMS AT ROARING BROOK ELEMENTARY SCHOOL</b>	<b>BLDNG LOCATION</b>	<b>ASSET TAG # (IF APPLICABLE)</b>
USED LIBRARY BOOKS (VARIOUS TITLES)		
<b>ITEMS AT WESTORCHARD ELEMENTARY SCHOOL</b>	<b>BLDNG LOCATION</b>	<b>ASSET TAG # (IF APPLICABLE)</b>
<b>ITEMS AT ROBERT E. BELL MIDDLE SCHOOL</b>	<b>BLDNG LOCATION</b>	<b>ASSET TAG # (IF APPLICABLE)</b>
<b>ITEMS AT SEVEN BRIDGES MIDDLE SCHOOL</b>	<b>BLDNG LOCATION</b>	<b>ASSET TAG # (IF APPLICABLE)</b>
<b>ITEMS AT HORACE GREELEY HIGH SCHOOL</b>	<b>BLDNG LOCATION</b>	<b>ASSET TAG # (IF APPLICABLE)</b>
SENTRY FIREPROOF ELECTRONIC SAFE	HG MAIN OFFICE	003745'
VARIOUS USED TECHNOLOGY EQUIPMENT AS PER ATTACHED LIST	TECHNOLOGY DEPT.	VARIOUS
FRENCH AND SPANISH BOOKS	HG LIBRARY	
INDEXES TO BOOKS AND REVIEWS & POETRY	HG LIBRARY	
BOOK REVIEW DIGEST - YEARS 1943-1985	HG LIBRARY	
1992 WORKBOOK ENCYCLPEDIA	HG LIBRARY	
MASTERPLOTS 20 VOLUMES, 1976	HG LIBRARY	
CURRENT BIOGRAPHY YEARBOOK VOLUMES 1943-1995	HG LIBRARY	
DICTIONARY OF AMERICAN BIOGRAPHY, 22 VOLUMES	HG LIBRARY	

**LIST OF ITEMS TO BE DECLARED OBSOLETE BY BOARD OF ED.-DISTRICTWIDE-FALL, 2015 (CONTINUED)**

**ITEMS AT HORACE GREELEY HIGH SCHOOL (CONTINUED)**

**BLDNG LOCATION      ASSET TAG # (IF APPLICABLE)**

CONTEMPORARY LITERACY CRITICISM, 1983

HG LIBRARY

MAGIL'S SURVEY OF SCIENCE, 6 VOLUMES, 1991

HG LIBRARY

INTERNATIONAL ENCYCLOPEDIA OF COMMUNICATIONS, 1989

HG LIBRARY

**ITEMS AT EDUCATION CENTER**

**BLDNG LOCATION      ASSET TAG # (IF APPLICABLE)**

VARIOUS USED PRIVATE SCHOOL TEXTBOOKS

**ITEMS AT POLE BARN**

2006 KUBOTA 900 UTILITY VEHICLE

POLE BARN

003093'