

**Schedule of Fees for Community Use of District Facilities 2018-2019  
(Effective January 1, 2019)**

| <b>Fees for Sports Clinics, Tournaments, Special Events and All Other Users</b> |   |
|---|---|
| <b>Usage</b>  | <b>Fee</b>  |
| Theatre & Auditorium  | \$60 per hour   |
| Kitchen   | \$25 per hour   |
| Gym   | \$20 per hour single court<br>\$25 per hour double court<br>\$30 per hour A, B, C, D gyms at Horace Greeley |
| Commons & Cafeteriums   | \$50 per event (one day event)  |
| Classrooms  | \$20 per event  |
| Fields (non-turf)   | \$60 per hour<br>\$75 per hour (private organization booked through nonprofit)                              |
| Turf Fields <b>**24 hour cancellation required, unless weather related</b>      | \$125 per hour  |

| <b>Personnel Rates</b>   |                                |
|--------------------------|--------------------------------|
| <b>Personnel</b>         | <b>Rate</b>                    |
| Custodial                | \$70 per hour                  |
| Kitchen Staff            | \$49 per hour (3-hour minimum) |
| Theatre Sound & Lighting | \$62 per hour (4-hour minimum) |

| <b>Personnel Rates: Holidays</b> |  |
|----------------------------------|--|
| <b>Personnel</b>                 | <b>Holiday Rate (Christmas Day, New Year's Day, Labor Day, Thanksgiving Day and Easter Sunday)</b> |
| Custodial                        | \$93 per hour (3-hour minimum)   |
| Kitchen Staff                    | \$49 per hour (3-hour minimum)   |
| Theater Sound & Lighting         | \$62 per hour (4-hour minimum)   |

| <b>Equipment Charges</b>   |  |
|--|--|
| <b>Equipment</b>   | <b>Charge</b>  |
| Field equipment such as lacrosse and soccer nets, football equipment | \$40 per event (one day event fee)                             |
| Gym volleyball equipment   | \$40 per event (one day event fee)                             |
| Gym basketball equipment   | \$20 per event   |
| Score board use  | \$10 per event   |
| Lights for turf fields   | \$125 per hour (half hour minimum; includes security presence) |
| Setup Fee  | \$40 per event   |

| <b>Fees for Community Sports Programs and Clubs (must be comprised of at least 70% of participants who reside in the District)</b> |  |
|--|--|
|  | <b>Charge</b>  |
| Administrative Fee<br><b>Effective 7/1/19</b>  | <u>School District Residents:</u><br>Indoor Teams: \$15 per participant per program per fiscal year<br>Outdoor Teams: \$17.50 per participant per program per fiscal year<br><u>Non-School District Residents:</u><br>\$50.00 per participant per program per fiscal year  |
| Custodial Fee  | <b>Non-School Days (Weekends, Holidays (not including Christmas Day, New Year's Day, Labor Day, Thanksgiving Day &amp; Easter Sunday), Summer):</b><br>Hourly Custodian Overtime Fee when applicable<br>1. Outside Users: No Charge (included in administrative fee)<br>2. Inside Users: Custodian (\$70 per hour, when no custodian is on duty) |
| Field Lights   | At Cost (\$12 per hour)  |

|  |   |
|--|---|
| <b>Town Camp &amp; Town Summer Camps</b> | <b>\$600 per day per building used (inclusive of all costs)</b> |
|--|---|

## **Late Payment Fee**

After 90 days of overdue payment for facilities use a 3% per month fee will be added to the invoice. No additional facility use will be permitted until the overdue payment is made in full.

## **Exempt Organizations**

The following organizations are exempt from user fees: PTA, Boy Scouts, Girl Scouts, Chappaqua Schools Green Fair Committee, Coalition for Youth, Chappaqua School Foundation, Booster Clubs, Horace Greeley Scholarship Fund, League of Women Voters, Alumni Groups, Chappaqua Public Library.

## **Board Approved Fees: July 11, 2006**

### **Revised:**

- **November 21, 2006**
- **July 11, 2007**
- **January 29, 2008**
- **January 13, 2009**
- **February 9, 2010**
- **May 3, 2011**
- **March 6, 2012**
- **June 19, 2012**
- **February 27, 2013**
- **January 13, 2014**
- **March 11, 2014**
- **March 25, 2015**
- **January 27, 2016**
- **August 25, 2016**
- **January 25, 2017**
- **June 14, 2017**
- **May 2, 2018**

1<sup>st</sup> Reading and Adoption – February 13, 2019